

Job Description: Rehabilitation Assistant/Support Worker

Responsible To: Case Manager, Lucy Naven

Job Summary:

- Support a young girl in her rehabilitation therapy programmes.
- Assist with personal care, including washing, dressing, PEG feeding, and secretion management.
- Help her access the community and participate in social activities independently.

Requirements:

- Preferred: Rehabilitation experience and hoist use (training provided).
- Proficient with IT for email and documentation.
- Must have a full driving license and be comfortable driving a large vehicle.
- NVQ Level 2 in Health and Social Care or willingness to undertake Care Certificate training.

Key Goals:

1. Implement a physiotherapy programme under a neuro physiotherapist's supervision.
2. Follow an occupational therapist's programme to improve physical and psychological function.
3. Support communication under a speech therapist's guidance.
4. Engage in various activities as directed by the client, her parents, and therapy team.
5. Assist in the hydrotherapy pool under physiotherapist supervision.
6. Escort the child to school, therapy sessions, and social activities.
7. Maintain confidentiality regarding private matters.
8. Stay updated with all CCM policies and procedures.

Aids to Daily Living:

- Flexible work hours as needed by the family.
- Report breakages and hazards promptly.
- Ensure equipment is safe per risk assessments.
- Assist with washing, PEG feeding, and dressing.
- Suction secretions (training provided).
- Drive and access the community as needed.
- Support hydrotherapy activities.
- Implement an extensive rehabilitation programme.
- Assist with household tasks as required.

Pay and Contract:

- Complete and submit monthly timesheets for payroll by the 20th. Payment via cheque/BACS by the 1st or soon after.
- Initial three-month probationary period with a formal appraisal after three months.
- Letter of appointment will detail holiday entitlement, sickness arrangements, hourly rate, etc.

Liaison:

- Attend monthly meetings with the case manager and therapists.
- Additional meetings may be called as needed.
- Paid for attending meetings or training if not on duty.
- Maintain written records of goals set during therapy meetings.

Note:

- Gender is considered a genuine occupational requirement for a female worker in accordance with paragraph 1 of Schedule 9 of the Equality Act 2010.

Acknowledgement:

- Please sign to confirm receipt and understanding of the Rehabilitation Assistant Job Description, which will be further discussed during training.

Signed: _____

Date: _____